

TENDER SCOUT PROTECTED SAMPLE PAPER

Fire Systems Maintenance and Repair Services

Fire & HVAC • Department of Parliamentary Services • DPS26000306

Location: Australian Parliament House, Canberra ACT

Close / status: 10 March 2026

Important: This sample shows the structure of a paid client pack. Using a Tender Scout pack does not guarantee that the buyer will shortlist, score, or award the tender. Procurement decisions remain entirely with the buyer and must be answered against the official tender documents.

BID VERDICT

Bid if the operator has deep fire-systems maintenance capability, technician competency records, and the discipline to manage a high-profile critical asset environment.

SOURCE-LED RESEARCH

- The tender sought an experienced and suitably qualified service provider for fire systems maintenance and repair services at Australian Parliament House.
- The notice referenced five documents, including an RFT, asset information, addenda, a modern slavery questionnaire, and a draft contract.
- The category and site profile indicate that response quality must lean on compliance, asset registers, defect close-out, and emergency responsiveness.

RESEARCH METHOD

A paid pack is generated from the official tender source, public buyer information, public contract-history signals, and web-grounded research for the specific tender and operator profile. Source links stay visible so the client can verify the official record.

OFFICIAL SOURCE

<https://www.govbid.com.au/tenders/DPS26000306>

Compliance and response plan

FIRST CHECKS

- Confirm asset lists, service frequencies, standards, emergency response rules, defect categories, reporting format, and site access conditions.
- Prepare technician competency evidence, licences, calibration records, QA process, modern slavery response, and subcontractor controls.
- Map the draft contract against liability, response times, reporting, asset data ownership, and variation rules.

PRICING TRAPS

- Do not price replacement items from asset averages without checking the schedule line items and addenda.
- A mandatory briefing or site visit can be a pass/fail issue; confirm attendance evidence before bid work starts.
- Modern slavery and supply-chain responses need substance because replacement parts and subcontractors are part of delivery risk.

RECOMMENDED RESPONSE ANGLE

Lead with statutory compliance, asset-register discipline, technician competency, defect close-out, emergency response, and transparent reporting.

Draft response outline

EXECUTIVE SUMMARY DRAFT

Department of Parliamentary Services is seeking a supplier for Fire Systems Maintenance and Repair Services. The response should open with a clear bid/no-bid position, evidence that the operator can deliver in Australian Parliament House, Canberra ACT, and a short explanation of how the operator will control mobilisation, compliance, reporting, and service failures. The operator should replace placeholders with real contract evidence before submission.

METHODOLOGY DRAFT

- Mobilisation: confirm official requirements, appoint a contract lead, lock key dates, assign evidence owners, and build the first-30-day transition plan.
- Governance: schedule weekly bid check-ins before submission and monthly contract reviews after award, with risks, actions, incidents, and performance measures tracked.
- Quality control: use supervisor checks, documented inspections, corrective actions, and buyer-ready reporting rather than relying on informal updates.
- Fire and HVAC method: map each asset to standard, service frequency, technician competency, defect priority, emergency response, and close-out evidence.

EDITABLE FIELDS FOR THE CLIENT

- Client evidence to insert: three recent fire & hvac contracts, dates, contract values, referees, and measurable outcomes.
- Client constraints to insert: staff availability, subcontractor names, insurance limits, licence numbers, plant and equipment, and local response times.
- Client differentiators to insert: buyer-specific proof, service commitments, reporting examples, supervisor model, and escalation commitments.

Compliance matrix starter

MANDATORY EVIDENCE REGISTER

- Two recent comparable contracts with referee contact details.
- Insurance certificates, WHS documents, licences, and relevant staff competency records.
- Sample mobilisation schedule, quality checklist, monthly report, and issue escalation path.
- Asset register sample, service report, defect log, calibration evidence, and emergency response roster.

CLIENT TO COMPLETE BEFORE SUBMISSION

- Official schedules downloaded and named in the evidence register.
- All mandatory questions answered directly against the buyer wording.
- Every claim backed by an attachment, reference, licence, case study, report sample, or named process.
- Asset register, service standards, technician credentials, and emergency response assumptions checked.

SUBMISSION CONTROL

Before upload, the client should mark every official schedule as complete, reviewed, attached, not applicable, or blocked. No answer should be submitted from this sample until the official portal documents have been checked.

Pricing and risk worksheet

PRICING WORKSHEET

- Separate labour, supervision, subcontractors, materials, plant, travel, reporting, mobilisation, demobilisation, and contingency.
- List excluded assumptions clearly and check the official schedule before treating any item as a variation.
- Model a low, expected, and high workload scenario before deciding whether the margin is worth the bid effort.
- Check inspection frequency, defect labour, parts mark-up, emergency response, testing equipment, reporting, and site access time.

NO-OUTCOME DISCLAIMER

This document is a bid-readiness aid only. It helps the client identify evidence, risks, response angles, and pricing checks. It is not legal, financial, or procurement advice, and it does not guarantee eligibility, compliance, evaluation score, shortlisting, negotiation, or contract award.

Protected delivery notes

PROTECTED DELIVERY

The paid output is designed as a protected PDF summary plus editable starter material. The protected PDF keeps the research paper controlled; the editable worksheet gives the operator a practical place to add their own evidence, pricing, referees, and final wording.

BUYER-FACING PROMISE

The response should make the buyer confident that fire & hvac delivery will be controlled, evidenced, and escalated before small service failures become contract problems.

CAVEAT

This pack is original analysis from public tender metadata, official source references, and tender-specific Perplexity research where enabled. It does not republish protected RFT schedules, pricing files, or tender documents. The official portal always controls final bid requirements.